

# HUGH WILLIAM JARVIS

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## EDUCATION

- PhD** Anthropology, University at Buffalo (June 2000)
- MLS** Information & Library Studies, University at Buffalo (September 1999)
- MA** Anthropology, University at Buffalo (June 1989)
- BA** Anthropology, University of Toronto (May 1986)

## RECENT EMPLOYMENT

- 2000 on **Cybrarian / Information Manager (SL-3 "Digital Products Specialist")**  
University Communications, University at Buffalo. Manage/coordinate online content for external marketing and internal communications, incl. home page, campus portal, emergency communications, directories, search indices, and associated websites. Benchmark & develop new systems & procedures. Conduct usability tests & perform CQI. Promulgate best practices & establish protocols for long-term maintenance of online resources. Coordinate transmission of information between campus stakeholders and their audiences. Document and train internal users of these systems.
- 1999-00 **Graduate Assistant - Web Information Coordinator**  
Creative Services, University at Buffalo.  
(Established & performed librarian role described above.)
- 1998-99 **Graduate Assistant - Reference Librarian & Web Project Consultant**  
Multidisciplinary Center for Earthquake Engineering Research, University at Buffalo. Conducted research & compiled bibliographies for international audience of engineers, researchers, policy-makers, & students. Designed Web pages & online databases for the MCEER Information Service. Developed joint US-Japan "e-book" & interactive online catalog for ordering MCEER technical publications.
- 1997-98 **Graduate Assistant - Computer/Web Consultant**  
Social Sciences Dean's Office, University at Buffalo. Educated faculty & staff (singly/small groups/workshops) in use of computers, software, & peripherals for office, teaching, & Web-related tasks. Helped to plan & run faculty educational development workshop. Coordinated Web site development for twelve departments.

## PROFESSIONAL ACTIVITY

### Online Publishing/Communications:

- 2016 on **Publishing Futures Committee (CFP) - American Anthropological Assn.**  
Invited member of strategic planning & oversight body for publications and related member services, including 20 journals & AnthroSource gateway.  
Online: <http://aaanet.org/cmtes/PFC.cfm>
- 2013 on **Journal of Lithic Studies Editorial Board** (ISSN 2055-0472)  
Peer-reviewed open access archaeology quarterly covering stone tool technology. Online: <http://journals.ed.ac.uk/lithicstudies>
- 2011-13 **Anthropological Communication Committee, Subcommittee on Internal Communications (ACC-SIC)**  
American Anthropological Assn. Invited member of task group addressing topics including member services and social media.
- 2007-16 **Committee on the Future of Print and Electronic Publishing (CFPEP) - American Anthropological Assn.** Invited member of strategic planning & oversight body for publications and related member services, including 20 journals & AnthroSource gateway. Online: <http://aaanet.org/cmtes/CFPEP.cfm>
- 2007 **Anthropological Applications & Development of e-Science / Cyberinfrastructure Workshop**  
Invited participant in international, strategic workshop funded by NSF/ESRC (University of Kent, Canterbury, UK).
- 2004 **SUNY/CUAD Conference**  
Invited panel: "Improving your Web Site by the Numbers" (Niag. Falls, NY).
- 2002 **SUNY/CUAD Conference**  
Invited panel: "Issues in Web Communications" (Rochester, NY).
- 1998 on **Technical Consultant - AnthroGlobe Journal**  
Coordinated project development and membership for international initiative to broaden scholarly communication in anthropology through interactive, multilingual publication. Online: <http://anthrogllobe.info>
- 1997 on **Creator & Editor-in-Chief - Anthropology Review Database**  
International open-access publication reviewing anthropological books, films, and software. Online: <http://wings.buffalo.edu/ARD/>
- 1992 on **Creator & Maintainer - Worldwide Email Directory of Anthropologists**  
Online database listing 5,500+ entries. Online: <http://wings.buffalo.edu/WEDA/>

**Librarianship:**

- 2006 **WNY Library Resources Council Workshop**  
Invited presenter "Web Site Design Basics: What to Consider Before You Choose Your Pictures" - 3 hour workshop (Buffalo, NY).
- 2004-10 **Library Advisory Council - American Anthropological Assn.**  
Invited member of strategic advisory panel.
- 2004 **American Library Assn Conference - LITA**  
Invited presenter, special workshop on portals (Orlando, FL).
- 2003-06 **AnthroSource Steering Cmt (ASSC) - American Anthropological Assn.**  
Invited member of strategic planning & oversight body for new publication platform (Mellon Foundation funding). Online: <http://anthrosource.net>
- 2000 **Coalition for Networked Information (CNI) Conference**  
Invited presenter, "MyUB Portal" (San Antonio, TX).
- 1999 **Practicum (170 hours) - Science & Engineering Library**  
Aided faculty, students, & public with research and reference questions. Demonstrated library services & online research tools.
- 1997 on **The 'Looting Question' Bibliography**  
Compiler, "Web and Literary Resources on the Archaeological Politics of Private Collecting, Commercial Treasure Hunting, Looting, and Professional Archaeology." Annotated bibliography.  
Online: <http://wings.buffalo.edu/anthropology/Documents/lootbib.html>
- 1997 on **The Lithics Site**  
Compiler, "A Resource for Archaeological Lithic Analysts", annotated bibliography, subsequently published in *ISTL* Spring 1999 issue (see below).  
Online: <http://wings.buffalo.edu/anthropology/Lithics/>
- 1993 on **The 'Rindos-UWA Case' Site**  
Compiler, archive documenting tenure struggle between Dr. Rindos & the University of Western Australia.  
Online: <http://wings.buffalo.edu/anthropology/Rindos/>

**Other Scholarly/Professional Service:**

- 2007 on **List-Owner - ARCH-L**  
'General Archaeology' Internet discussion list, 1200+ global subscribers.
- 2005-2010 **Webmaster - New York State Archaeological Assn (NYSAA)**  
Manage their website and assist in statewide communications.
- 1998-2009 **Webmaster - F.M. Houghton Chapter, NYSAA**

Website of the association's local branch, ca. 100 members.

- 1996 on **Co-Creator & List-Owner - ARCHCOMP-L**  
'Computer Archaeology' Internet discussion list, 300+ global subscribers.
- 1996 on **Creator & List-Owner - LITHICS-L**  
'Archaeological Lithics' Internet discussion list, 300+ global subscribers.
- 1991 on **Co-Creator & List-Owner - ANTHRO-L**  
'General Anthropology' Internet discussion list, 700+ global subscribers.

## DEPARTMENTAL & UNIVERSITY SERVICE

**Professional Staff Senate, Secretary** (2019-21; 2017-19); **Executive Cmt** (2015-16); **Senator** (2021-22; 2012-17). University shared governance, collaborate in campus policy & practice, sustainability, professional/personal development, and work life balance.

**Chancellor's Advisory Committee, Member** (2015-16)

**United University Professions (UUP) Departmental Representative** (2008-ongoing), member of **Professionals' Issues Committee** (2017-19). Office liaison with the union, assisting in union outreach and staff problem-solving.

**United University Professions (UUP) Staff Representative** (2007-8)

Great Places to Work university workplace enhancement communications sub-committee.

**Interactive Tools Development Group, Member** (2007-10)

Informal, campus-wide staff networking/workgroup.

**Environmental Task Force, Member** (2007-10)

**Student IT Literacy Committee, Staff Representative** (2004-07)

**University Web Access Subgroup, Staff Representative** (2001-02)

Action group of university's IT Coordination Committee.

**SEFA, Office Liaison** (2000-08)

State Employees Federated Appeal / United Way Campaign.

**Graduate Student Representative** (1998)

Social Sciences/Management Teaching, Learning, & Technology Roundtable.

**Departmental Computer/Web consultant** (1993-07)

Support for Department of Anthropology staff, faculty, and students.

**Department Committee(s), Graduate Student Representative** (1986-91, 93-94)

Department of Anthropology Faculty & Museum Committees.

**Search Committee, Graduate Student Representative** (1988-89)

Department of Anthropology Search Committee (filled two tenured faculty lines).

## SELECT PUBLICATIONS

(n.d.) **On the Naming of Lithics: Recommendations for an Archaeological Lithic Nomenclature.** Under revision.

2013 with Deborah Nichols and Ben Orlove. **Publishing Survey Findings.** *Anthropology News* 53(5) May 2013. (American Anthropological Assn newsletter - committee report)

2011 **Online Opportunities and Challenges.** In *How to Get Published: A Guide for Anthropology Students and Young Professionals*, edited by Jason E. Miller and Oona Schmid. Lanham, MD: AltaMira Press.

2010 with Deborah Nichols, Be Orlove, & Oona Schmid. **How Do Members Feel About Our Publications: Survey Report.** *Anthropology News* 51(9) December 2010. (American Anthropological Assn newsletter - committee report)

2006 with C.G. Sampson & Dawn Youngblood. **Hornfels artifact sourcing by instrumental neutron activation analysis (INAA) in the Karoo region of South Africa.** *Society of Africanist Archaeologists 2006 Conference*, 23-26 June 2006. Electronic document: <http://cohesion.rice.edu/CentersAndInst/SAFA/emplibary/Sampsonetal,G.Safa2006.pdf>

2005 with C.V. Hollister **Expanding Library Instruction to the Web Portal.** *Academic Exchange Quarterly* Summer 9(2):151-5.

2004 **Portals in Libraries. MyUB: UB's Personalized Intranet Portal.** *Bulletin of the American Society for Information Science & Technology* 31(1) Oct/Nov: 15-16. [invited]  
Online: <http://www.asis.org/Bulletin/Oct-04/jarvis.html>  
Online: <http://www3.interscience.wiley.com/cgi-bin/abstract/111090812/>

2002 **Publishing Learns New Tricks: Journal Databases Evolve on the World Wide Web.** In *Delivering Archeological Information Electronically*, edited by Mary S. Carroll. Washington, DC: Society for American Archaeology. [invited]

2000 **A New Way to Publish: Journal Databases Evolve on the World Wide Web.** In *Delivering Archeological Information Electronically: Papers from a Symposium Presented at the 64th Annual Meeting of the Society for American Archaeology*, ed. by Mary S. Carroll. Special Publication of the National Center for Preservation Technology & Training. (CD-ROM & print). Online: <http://www.ncptt.nps.gov/pdffiles/2000-02.pdf> [invited]

2000 **The ABCs of Email Mailing Lists** In *Applied Anthropology and the Internet: Communication and Innovation*, edited by Terry Redding. National Assn for the Practice of Anthropology Online Bulletin Series #19. Arlington, VA: American Anthropological Assn. Online: <http://www.aaanet.org/napa/publications/napa19/three/jarvis.html> [invited]

2000 **Anthropology Review Database Cultivates New Fields.** SPARC E-News January/February. Online: <http://www.arl.org/sparc/enews/0100.html#7>

1999 **Resources for Archaeological Lithic Analysts** *Issues in Science and Technology Librarianship* 22. Online: <http://www.library.ucsb.edu/istl/99-spring/internet.html>

1998 Review of **Archaeological Detective: An Introduction to Archaeology (Version 2)**. *Anthropology Review Database* Feb 4, 1998.

Online: <http://wings.buffalo.edu/ARD/cgi/showme.cgi?keycode=190>

1996 Review of **Stratigraphic Nomenclature Databases for the United States, Its Possessions, and Territories**. *Journal of World Anthropology* 1(3).

Online: <http://wings.buffalo.edu/research/anthrologis/JWA/V1N3/dds6-rev.html>

1995 Review of **Archaeology on the Net**. *Journal of World Anthropology* 1(2).

Online: <http://wings.buffalo.edu/research/anthrologis/JWA/V1N2/aotn-rev.html>

1995 Review of **PC-Atlas & Win-Atlas**. *Journal of World Anthropology* 1(2).

Online: <http://wings.buffalo.edu/research/anthrologis/JWA/V1N2/atlas-rev.html>

1995 Review of **BIB Manager 4.2**. *Journal of World Anthropology* 1(1).

Online: <http://wings.buffalo.edu/research/anthrologis/JWA/V1N1/jarvis-rev.html>

1990 **Instrumental Neutron Activation Analysis of Onondaga Chert in the Niagara Frontier**. *Ontario Archaeology* 51:3-15. [peer-reviewed]

## GRANTS & SCHOLARSHIPS

**National Science Foundation (1990)**

Dissertation Improvement Grant BNS-9011954.

**Tuition Fellowship (1986-90, 95-96, 97-98)**

Department of Anthropology, University at Buffalo.

**Diamond Research Fund Grant (1992)**

Graduate Student Association, University at Buffalo.

**Diamond Research Fund Grant (1987)**

Graduate Student Association, University at Buffalo.

## COMMUNITY SERVICE

**Linwood Preservation District & Friends (LPDF)**

Buffalo (NY) neighborhood association. Webmaster (2004-2015) and Secretary (2011-12).

## PROFESSIONAL CERTIFICATIONS

**FEMA Social Media in Emergency Management IS-00042 (2013)**

**FEMA Social Media for Disaster Response and Recovery PER-300 (2013)**

**FEMA Multi-Hazard Emergency Planning for Higher Education 2.1 IACET CEU (2012)**

**PROFESSIONAL AFFILIATIONS**

**American Anthropological Association**

**REFERENCES UPON REQUEST**