

## 2008 Poster Printing Guidelines

- Use the 36" x 21" poster template that is now available on the web.
- Print a proof of your poster on a legal sized sheet of paper (8.5" x 14") for review before your large-scale print.
- Ask a mentor to review your poster and check for errors.
- Once your poster is approved, have your mentor sign this form and head over to the Digital Media Center (260J Squire) with your file and form.
- **NO POSTERS WILL BE PRINTED WITHOUT THIS FORM.**

All posters templates are available on the Internet at the Academic Services website:  
<http://intranet.sdm.buffalo.edu/AcademicServices/DMC/posterprep.htm>

**Please check one of the following:**

Type of Poster	Deadline for Submission	Dimensions
<input type="checkbox"/> Research Day ( <i>March 4<sup>th</sup>, 2008</i> )	<b><u>February 26, 2008</u></b>	6' x 42"
<input type="checkbox"/> ADEA ( <i>March 29<sup>th</sup>, 2008</i> )	<b><u>March 22, 2008</u></b>	6' x 42"
<input type="checkbox"/> AADR ( <i>April 2<sup>nd</sup>, 2008</i> )	<b><u>March 28, 2008</u></b>	6' x 42"
<input type="checkbox"/> IADR ( <i>July 2<sup>nd</sup>, 2008</i> )	<b><u>June 28, 2008</u></b>	6' x 42"
<input type="checkbox"/> Other _____	<b><u>5 days before expected date</u></b>	<i>Please indicate dimensions:</i>

Student Name: \_\_\_\_\_

**Poster Approved for print:**

Mentor Name: \_\_\_\_\_

Mentor Signature: \_\_\_\_\_ Date: \_\_\_\_\_