

# Jennifer Schechter

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A dedicated and motivated linguistics graduate student with excellent communication and critical thinking skills.

## Experience

President | Sub-Board I, INC | May 2017 – Present

- Head of the Executive Committee and Chair of the Board of Directors of this non-profit organization that provides services to students, including an off-campus housing database, legal counsel and a programming grant.

Vice President | University at Buffalo Graduate Student Association | July 2021 – May 2023

- Member of the Executive Committee. Major responsibilities include: managing clubs, managing the staff of the GSA and overall management of the organization alongside the President and Treasurer.

Research Assistant | University at Buffalo | August 2020 – May 2023

- Researcher for Dr Colleen Balukas, a professor in the Department of Romance Languages and Literature. Primary research focuses on the languages Palenquero and Spanish, as well as on psycholinguistics, sociolinguistics and bilingualism.

Instructor | University at Buffalo, University of Rochester | January 2017 – May 2022

- Courses taught at UB: LIN 205: Introduction to Linguistic Analysis; LIN 207: Language, Society and the Individual; LIN 301: The Sound System of English; LIN 315: Language in its Social Setting
- Courses taught at UR: LIN 110: Introduction to Linguistic Analysis
- Primary responsibilities include creating the courses' structure(s); lecturing, creating and grading assignments and papers; and meeting with students as necessary.

Mark Diamond Research Fund Director | UB GSA | August 2016 – June 2021

- Managed a research fund for graduate students under the Graduate Student Association.
- Major responsibilities included being a point of contact for grant recipients, working with applicants to strengthen applications and working with the executive board to manage a yearly budget.

## Other Experience

- Web Master, Linguistics Help Desk Lab (University at Buffalo)
- Board Member, UB Graduate Linguistics Association
- Committee Member, One World Café Steering Committee (University at Buffalo)
- Science Teacher, AmeriCorps (Delavan Grider Community Center, Buffalo NY)
- Healing Through Hands-On Science Program Coordinator, Ann Arbor Hands-On Museum

## Education

PhD Linguistics | June 2024 (Expected) | The State University of New York at Buffalo

- ABD
- Concentration: Morphosyntax (coursework), Sociophonetics (research)

MA Linguistics | August 2014 | Wayne State University

- Concentration: Morphology, Sociolinguistics, Sociomorphology

Bachelor of Arts | August 2008 | Concordia University

- Major: Religious Studies, English
- Minor: Philosophy

## Skills and Abilities

### Technical Ability

- Skills for any operating system and across all major digital and social media platforms.
- Have worked extensively in Microsoft Office, Adobe Suite, Google and WordPress.
- Experience with specialized statistical and database software.

### Organization

- Great attention to detail.
- Superior organization and management skills, including the creation of numerous corpora and databases in both my academic and professional experiences.

### Inquisitive Brain

- Never-ending willingness to learn.
- Ability to say 'I don't know' (and then learn/research the thing I don't know).

### Communication and Facilitation

- Excellent ability to speak to large groups, one-on-one and everything in-between.
- Adept at creating and giving presentations.
- I have successfully facilitated meetings between faculty and students, students and other students, as well as students and administration and remain a point of contact for communication between each.
- Good at networking and fostering both interpersonal and professional relationships.

### Research

- I am a PhD candidate with a research masters, skilled in utilizing both corpus data, as well as survey and computational methods.
- Excellent ability to use any and all resources available to find what I'm looking for (and more).