Name _________________________________

Holiday Paragraph Checklist

TOPIC
  _____Did you write about a holiday from your culture?
  _____Did you write about only one holiday?

DETAILS
  _____Did you tell the name of the holiday?
  _____Did you tell when the holiday is celebrated?
  _____Did you tell why the holiday is celebrated?
  _____Did you tell how the holiday is celebrated?

ORGANIZATION
  _____Did you begin by telling the name of the holiday?
  _____Does the order of the rest of your paragraph make sense?

FORMAT
  _____Did you write your paragraph clearly?
  _____Did you indent (leave a little space) the beginning of your paragraph.
  _____Did you leave a margin (space) on the left side of your paper?
  _____Did you leave a margin (space) on the right side of your paper?
  _____Did you leave a margin (space) at the bottom of your paper?

SPELLING
  _____Did you check the spelling of all of the words?

CAPITALIZATION AND PUNCTUATION
  _____Did you capitalize the first letter of each sentence?
  _____Did you capitalize the name of the holiday?
  _____Did you capitalize the names of countries or ethnic groups?
  _____Did you capitalize months and days of the week?
  _____Did you capitalize all other proper nouns?
  _____Did you put a period at the end of every sentence?

GRAMMAR
  _____Does every sentence have at least one subject and verb?
  _____Did you use the correct tense (past, present, future) for each verb?
  _____Did you use the correct form of the word?
  _____Did you put an “s” at the end of each plural word?