Application For Degree

This form officially establishes you as a Degree Candidate and initiates a review of your credentials. It must be completed, signed and turned in by the filing deadline listed below. It is to be used by:

- All undergraduate students in every degree program
- All graduate students in the Schools of Education, Information & Library Studies, Management, Pharmacy (Pharm D.), Social Work, and Physical Therapy (DPT).

1. Print name (as it appears on your UB records):

   *First Name
   *Middle Name
   *Last Name

   *If this is different from what is on your UB records, please review the "Student Name Changes" Web page.

2. Person Number

3. E-mail

4. Requested Degree Conferral Date and Filing Deadline:

   - September 1, 20__  
     Filing deadline: July 1
   - February 1, 20__  
     Filing deadline: October 1
   - June 1, 20__  
     Filing deadline: February 1

   Applications submitted after the deadline will be processed for the next filing date.

5. Your Academic Program:

   Major
   Degree
   e.g. B.A.
   Second Major
   Minor

   If you expect to receive 2 degrees on the same conferral date, please enter the second degree information here:

   Major
   Second Degree

6. Mailing Address Information: Your diploma will be mailed to you approximately six weeks after your conferral date. Make sure that your address is current. Please make any address changes on MyUB.

7. **Signature of Student:** ___________________________  Date: ____________

8. To process completed form:

   Fax: 716-645-7762 OR

   Mail: Student Academic Records & Financial Services, 232 Capen Hall, University at Buffalo, Buffalo NY 14260 OR

   Drop off in-person: Student Response Center at 232 Capen Hall

Revised: October 11, 2006